

# Academy for Project Management

## Post-Apprenticeship Recognition Scheme (PARS) Overview

## What this scheme is, and what it is not:

### PARS is:

- a one-off recognition of an apprentice's achievement at a specific point in time
- recognition of the unique mode of learning and working that is an apprenticeship
- recognition for a qualified apprentice, their summative achievement and the impact that they have made as a result on their organisation and/or community.
- complementary to industry specific or occupational professional recognition

### PARS is not:

- an accreditation with membership of a professional body
- an accreditation ladder where one level leads to another
- a qualification in its own right
- an assessment of competence
- a further validation of technical or occupational competency

#### CSA

Certificate of Standard Apprenticeship  
Level 2 (Eng / NI / Wales)  
Level 5 (Scot)

Fee = £40

#### CAA

Certificate of Advanced Apprenticeship  
Level 3 (Eng / NI / Wales)  
Level 6 (Scot)

Fee = £58

#### CHA

Certificate of Higher Apprenticeship  
Levels 4 & 5 (Eng / NI / Wales)  
Levels 7 & 8 (Scot)

Fee = £64

#### CGA

Certificate of Graduate Apprenticeship  
Levels 6 & 7 (Eng / NI / Wales)  
Levels 9-12 (Scot)

Fee = £75

## The Importance of Professional Recognition

Research conducted with apprentices and employers suggested strong support for a professional recognition scheme. Award of post nominal designations may elevate the cachet of both the recipient and the apprenticeship route and maintains a continual link to the apprenticeship. Apprentices and employers alike believe that a scheme will:

- support increased retention, normalise full completion and help to improve achievement rates
- contribute to raising parity of esteem
- build awareness of the skills, behaviours and impact that qualified apprentices offer to businesses

## Updated Eligibility Criteria :

Applicants must:

- have completed an apprenticeship in the UK on or after 1 January 2019.
- be in possession of their official apprenticeship completion certificate – they cannot apply unless they have received this certificate.
- have the support of their employer or an industry-linked sponsor.

The PARS application can be completed online [here](#):

## Frequently Asked Questions :

How long will the application form take to complete?

Although individual applicants vary in how long they spend on the application form, most take under an hour. The form is shorter for Level 2 and Level 3 applicants, so it will probably take up to 30 minutes to complete.

I don't have my completion certificate. What do I do?

Your official apprenticeship completion certificate from the relevant issuing authority is the official evidence that you have gained the apprenticeship, and it is required as part of the PARS application process.

If you only recently completed your apprenticeship then your certificate may be on its way to you. If you believe you should already have your completion certificate but haven't received it, ask your training provider to help you.

When do I receive my certificate?

Within a few weeks, you will receive an email with a unique URL & pin which will give you access to view and download / save your digital certificate as a PDF.

Your physical printed certificate will be printed and dispatched to the address provided in your PARS application a few days later.